

Tasks and commitments arising from Skookum board meeting of May 19, 2015

	Task/commitment	Who	When
****	Write up a manual on how to run the Fall Fair cider-pressing	David	June 2015
****	Final report on Gleaners project for 2014	David	June 2015
***	Make sure that all paperwork is properly organized and filed at Kingfisher Used Books	David	asap
**	Refine the budget so that it applies to the upcoming fiscal year (April 1, 2015 to March 31, 2016)	Edward	asap
*	Look into making some kind of online application form connected to the Association's PayPal account	David	asap
	Revisit, review TAP contracts with Kevin Wilson, Wendy Pelton, & Sunshine Organics/Ecosystems	New board	asap
	Purchase general liability insurance	Dan	asap

Resolutions brought forward at the Skookum board meeting of May 19, 2015

Resolution	Outcome
That the board accept the minutes of the board meeting of February 17, 2015 as circulated.	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of May 19, 2015

Present

- Barbara Trottier
- Dan Glover
- Edward Sanderson
- Vanessa Sparrow
- Deanna Parsley

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Agenda (accept or revise & accept)

The board accepted the agenda as circulated.

1.3. Minutes of board meeting of April 7, 2015 (accept or revise & accept)

The board resolved to accept the minutes of the board meeting of April 7, 2015, as circulated. The resolution passed by consensus.

1.4. Review of tasks/commitments from board meeting of April 7, 2015

The board reviewed the list of tasks and commitments from the minutes of the previous board meeting of April 7, 2015, with the results as indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried forward.

2. Correspondence

None

3. Treasurer's report

Was not available for the meeting, but would be circulated by Edward before the next Board meeting.

4. Business arising from previous minutes

There was a review of items by Edward and Dan, the only members of the former board still on the board.

4.1. Wellness Rx Education Night

A discussion ensued regarding what this was about. The board feels the purpose of Skookum is only loosely-related to the purpose of this event. Therefore the board agreed by consensus that Skookum not be represented at this event by any Board members.

4.2. 4.2 Insurance

Dan explained that he has made many attempts to connect with SeaFirst Insurance in an effort to purchase general liability insurance but the responses have been slow. It was suggested that Paul Schacter may be able to advise on other suitable insurance carriers. Dan to try and contact Paul.

4.3. Events Calendar

A discussion ensued regarding what this is about. As explained to the board this is still in the works. Vanessa offered to work with Dan on this. Vanessa also mentioned that the CRC has already developed a calendar which highlights the growing season and this may dovetail with our efforts.

4.4. Board professional development

It was explained to the new Board members that Laura having offered to provide the incoming board with some governance training. The board is appreciative, but this item is tabled until such time as the new board decides how to prioritize and deal with it.

5. Recurring business

5.1. Acknowledgments & gratitude

It was discussed and agreed by consensus that Jacqueline, Laura and last year's board receive appreciation cards. It was also agreed that David receive a \$50 gift certificate for his outstanding long-term efforts to Skookum.

5.2. Events & member engagement

5.2.1. AGM wrap-up

It was acknowledged that this year's AGM was very successful and low cost. A discussion over why the turnout was high. Uncertain, but possibly as there was no potluck this year, making it easier to attend.

5.3. Membership

Edward reported that as of the date of this board meeting, the Association had 196 memberships & 269 members; this represented an increase of two memberships & 2 members since the previous board meeting.

5.4. Projects

5.4.1. Abundant Pantry

Edward reported that the finances were not sorted out following the last order. The spreadsheet issue has been corrected, but Melissa's invoice is higher than it should be. Edward agreed to go over the finances and try to sort it out.

Edward reported that Melissa attended the Emergency Preparedness Fair on behalf of TAP and spoke to more than 100 attendees. Kevin also continues to work diligently on promoting TAP.

5.4.2. Gleaners

Edward reported that Patricia Wilkinson has been helping David look into funding. She will continue to do so and will help in a hands-on capacity, this year.

6. New Business

6.1 Assigning Board positions

A discussion ensued and it was agreed the Board make-up will consist of:

President and TAP committee - Edward

Vice president - Dan

Secretary - Deanna

Treasurer - Jill (agreed to before the board meeting)

Gleaners and TAP committee - Barbara

Vanessa offered to discuss the Project Coordinator role with Dan and consider it.

6.2 Policy Review and Development -

Laura Berezan presented Policy binders to new Board members and updated policies to all Board members.

7. Next Meeting

Wednesday June 17 at 6pm at Dan's house 7147 Huntingdon St.

Meeting adjourned