

## Tasks and commitments arising from the Skookum board meeting of May 28, 2010

Task/commitment	Who	When
Talk to Co-operators about insurance	David	June 11, 2010
Compile list of potential funders; circulate among board	David	June 11, 2010
Follow up with John Restakis or Carol Murray at BCCA about the appointment of an auditor	David	June 11, 2010
Read through the Rules and add comments as appropriate	Sharon	June 11, 2010
Find out cost of stamp from Colin Palmer at Phoenix Printers	Sharon	June 11, 2010
Finalize agenda for AGM	David	June 11, 2010
Prepare paper ballots for board elections at AGM	David	June 11, 2010
Look into amending Rule 23 at the AGM; prepare amendment if appropriate	David	June 4, 2010
Finish revisions of FAQ	David	June 4, 2010
Look at Act and Regulation/Rules to see if members are permitted to nominate themselves for election to the board	David	June 23, 2010
Get together to address envelopes and prepare the mailout	Board	June 4, 2010
Print notice of meeting and FAQs for mailout at PREP	David	June 4, 2010
Reserve meeting room at Breakwater Books for envelope-stuffing	David	ASAP
Reserve use of flipchart stand for AGM	Jan	June 23, 2010
Confirm our presence at the Chamber of Commoners	David	ASAP
Invite non-member contacts to AGM (our own contacts and those on the Food Security Project email list)	David	June 16, 2010
Work on application for funding from the City of Powell River's Grants-in-Aid program	David, Giovanni	Aug. 15, 2010
Contact the Powell River Regional District about their Grants-in-Aid funding	David	June 11, 2010
Pay for membership share and dues in the BC Co-operative Association	David	ASAP

### Resolutions brought forward at the Skookum board meeting of May 28, 2010

Resolution	Proponent	Outcome
That the board accept the Treasurer's report of May 28, 2010.	David	Passed.
That the board accept the <i>Values and Principles</i> document as an official document of the Association.	David	Passed.
That the board permit non-voting members to be present at our 2010 General Meeting and that David, as President, will undertake to invite members of the community to attend this General Meeting.	David	Passed.
That Skookum Food Provisioners' Cooperative become a member of the BC Co-operative Association for the 2010-2011 year.	David	Passed.
That the Association accept the membership applications from Lyn Adamson and Jennifer Dodd.	David	Passed.

# Skookum Food Provisioners' Cooperative

## Minutes of the board meeting of May 28, 2010

### Present

- Jan Burnikell
- Sharon Deane
- David Parkinson
- Giovanni Spezzacatena
- Julie Thorne

### 1. Agenda (accept or revise & accept)

The board added items 6.3 (“Fundraising”) and 8.1 (“Publicity”). The revised agenda was accepted by consensus. David subsequently added item 6.4 (“Membership in the BC Co-operative Association”).

### 2. Minutes of previous meeting (accept or revise & accept)

The board discussed item 5.1.7 of the previous minutes, in which David had mentioned specific members whom he had spoken with about stepping forward as candidates for election to the board. David agreed to remove references to members’ names. The minutes were accepted as revised.

### 3. Correspondence

David mentioned the BC Government’s *Good Agricultural Practices Guide*, which the Ministry of Agriculture and Lands sent him. It contains some information on safety which might be useful for the Gleaners project.

### 4. Treasurer’s report

Sharon distributed copies of the Treasurer’s report current to May 28, 2010. The current balance is \$631.56.

David introduced a resolution to accept the Treasurer’s report. This resolution passed by consensus.

### 5. Old business

#### 5.1. David’s meeting with John Restakis (Executive Director of the BCCA)

David discussed his meeting with John Restakis and Carol Murray, who is now the Director of Co-op Development. John cleared up some of our confusion about the boundary between permissible and impermissible benefits to our members. We are allowed to offer discounts and benefits to our members, but as soon as we are clearly dividing profit among members then we may be in trouble. This has something to do with the intention of cooperative activities: if they are clearly designed to produce profits for members, then they look like for-profit activities.

David also talked about insurance with John and Carol. They said that the BC Co-operative Association was talking with the Co-operators about a group policy for liability and directors’ insurance; but it was not certain when this would happen.

John explained the scenarios under which a member could be both a joint member and a member in his or her own right.

David also discussed some potential sources of funding for cooperatives. David will compile this with other information presented by Melanie Conn at the SPARC Community Developers’ Conference that David attended in Vancouver (May 17 to 19).

David forgot to ask about whether we need to appoint an auditor. He will follow up with John or Carol about this.

## 5.2. Circulating the Rules

Julie read through the Rules and added some marginal notes. Sharon took the Rules to read and add her comments.

## 5.3. Stamp

Sharon will ask Colin Palmer at Phoenix Printers about the cost of having a stamp cut. We are not required to have a stamp, but may want to get one for stamping envelopes, etc.

## 5.4. Preparing for the first general meeting

Julie mentioned that we need to have refreshments at the AGM.

David will also prepare paper ballots for the board elections at the AGM.

Share certificates will be distributed at the AGM.

The board considered whether we need to give membership cards to our members. There is no real need for them now, but we can think about a reason for people to want cards and carry them around.

The board decided that the mailout should go out on Friday June 4 to make sure that we fall well within the 14 days requirement.

Jan will reserve one of Powell River Child Youth and Family Services' flipchart stands for the AGM.

### 5.4.1. Agenda for general meeting

David sent out the outline of the agenda for the general meeting. For the next board meeting he will flesh out the agenda.

### 5.4.2. Special resolutions

The board talked about amending Rule 23, concerning joint members' rights to serve on the board simultaneously. David agreed to go and look into changing this Rule in order to make it impossible for two joint members to serve as directors simultaneously.

### 5.4.3. FAQ

David passed around a copy of the Frequently-Asked-Questions (FAQ) document, which is to be sent out with the notice of meeting and handed out at the Chamber of Commons. It now has an application form on the back page. David will continue revising the content before it goes out with the notice of meeting, and will send it around for comments by board members.

### 5.4.4. Recruiting to the board

There are a couple of members interested in standing for election to the board. David will email all members to encourage them to consider standing for election.

David will look at the Act and Regulation to see if members are permitted to nominate themselves.

## 5.5. Documentation

### 5.5.1. *Values and Principles* document

David introduced a resolution to accept the *Values and Principles* document in its current form. This resolution passed by consensus.

## 6. New business

### 6.1. Chamber of Commoners 2.0

The board agreed that we should be present at this event, which is being held on Wednesday June 9 at the Club Bon Accueil (French Club). We'll have the FAQ, membership application forms, triptych display board, and possibly other documents to hand out. The entire board plans to attend. David will see if Anne wants to attend, so we can sign people up for Skookum Gleaners.

David will get back to the event organizers to let them know that we will need a table.

### 6.2. Allowing non-members at general meetings

A member whose application was accepted after the 30-day cutoff asked David whether she could attend. The board discussed the question of whether or not we should allow non-members to attend the AGM.

David will email non-members on our contact list to let them know that they are welcome to attend. And he will send out a public notice of the AGM through the Food Security Project email list about a week ahead of the AGM.

David introduced a resolution that the board permit non-voting members to be present at our 2010 General Meeting and that David, as President, will undertake to invite members of the community to attend this General Meeting. This resolution was passed by consensus of the board.

### 6.3. Fundraising

The board discussed the City of Powell River's Grants-in-Aid program, for which the next deadline is August 5, 2010. David had passed around this form ahead of this meeting. Giovanni and David will work on an application.

David will contact the Powell River Regional District to find out about their Grants-in-Aid program.

### 6.4. Membership in the BC Co-operative Association (BCCA)

David recommended that we join the BC Co-operative Association (BCCA) for \$50 per year for the first two years. The advantages would be:

- potentially better access to their advisory services; and
- the right to vote at their AGM.

David introduced a resolution that Skookum Food Provisioners' Cooperative become a member of the BC Co-operative Association for the 2010-2011 year. This resolution was passed by consensus of the board.

David will find out from Sharon whether we will soon have cheques with which to pay for our membership share and dues in the BCCA. If cheques are not forthcoming, David will pay by personal cheque and get reimbursed.

## 7. Recurring business

### 7.1. Projects

#### 7.1.1. Skookum Gleaners

David reported briefly on progress with Skookum Gleaners. Generally, things are moving ahead on all fronts.

The board discussed whether or not to buy a cellphone to handle calls when Anne is out of town. No decision was made.

David and Giovanni will work on a new flyer, poster, and forms for tree-owners and pickers.

### **7.1.2. Oats**

No major update. On May 24, David posted to the Skookum Blog about this project.

## **7.2. Acceptance of new members' applications**

David proposed the resolution that the following applications for membership be accepted:

- Adamson, Lyn
- Dodd, Jennifer

This resolution was passed by consensus of the board.

## **8. Other business/roundtable**

### **8.1. Publicity**

Jan discussed the Gogo's group which recently got some good coverage from the Powell River Peak. The board talked about how to go about publicizing our activities, and agreed in principle to wait until after the first AGM to start creating a publicity campaign. We need to think about Powell River Living, Immanence, and other media outlets.

David has written a short piece for "Home Grown", the supplement to the July issue of Powell River Living (which was originally to be called "A Taste of Powell River"). David will send this piece out to the board.

## **9. Next meeting**

Next board meeting: Friday June 11, 5:30 PM, Giovanni & David's.