

Tasks and commitments arising from Skookum board meeting of July 5, 2010

Task/commitment	Who	When
Find out what the hold up is with the cheques	Sharon	ASAP
Send Annual Report form and special resolutions on Rules 157,158,159 to Registrar	Jan	July 16, 2010
Sort out the brokerage fee for the oil expellers	David/Sharon	July 19, 2010
Read through the Rules and add comments as appropriate	Jonathan	Open
Complete the package for incoming board members	David/ Jan	Mid-August
Refine Secretary's manual and send it out for feedback to board members	David/Jan	Early August (or sooner)
Send out an email reminder re the special general meeting on July 13, 2010	David	July 11
Discuss possible dates/context of consensus workshop with Rin and/or invite her to a board meeting	David	July 19, 2010
Contact Anne Michaels about meeting days and times for Skookum Gleaners team	David	ASAP
Contact Bill Price, invite him to attend Burton presentation, and/or invite him to share his expertise if he's interested at other planned events	David	ASAP
Write up a proposal to Career Link re funding for equipment	Jan	Early August
Work on the City's Grants-in-Aid application	Julie, Jan	July 19, 2010
Coordinate light refreshments for Burton presentation	Julie, Jan	July 13, 2010

Resolutions brought forward at the Skookum board meeting of July 5, 2010

Resolution	Proponent	Outcome
That Sharon Deane be appointed to the office of Treasurer.	David	Passed.
That David Parkinson be appointed to the office of President.	Julie	Passed.
That Jonathan Van Wiltenburg be appointed to the office of Vice President.	David	Passed.
That Jan. Burnikell be appointed to the office of Secretary.	David	Passed.
That the Board accept the Treasurer's report of July 5, 2010.	David	Passed.
That the board ensures a mechanism whereby a member is able to attend board meetings, with prior notification.	David	Passed.
That the Association accepts the membership applications from Fran & Simon Cudworth; Ryan Barfoot & Karin Westland; Daphne Wilson.	David	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of July 5, 2010

Present

- Jan. Burnikell
- Sharon Deane
- David Parkinson
- Giovanni Spezzacatena
- Julie Thorne
- Jonathan van Wiltenburg

Regrets

- Nola Poirier

1. Preliminary business: Appointment of officers

2. Agenda

Item 6.4 (secretary's manual) was added.

Revised agenda accepted by consensus.

3. Minutes of previous meeting

Minutes accepted as presented.

4. Correspondence

None.

David states that as yet there is nothing conclusive to report from his ongoing contact with Marilyn Pederson at The Co-operators Insurance re liability coverage for SFPC.

5. Treasurer's Report

Sharon submitted a report current to July 5, 2010, which was accepted as presented. Current balance is \$612.82.

David introduced a resolution to accept the Treasurer's report. Passed by consensus.

David submitted receipt (\$50.50) for reimbursement of cost of finishing product for cider press, with \$10 to be deducted as a donation.

David submitted receipts for \$4.70 and \$39.42 from CMG Printing for cost of printing materials.

David submitted receipt for \$8.18 from Staples for printing costs incurred.

David introduced a resolution that his expenses be reimbursed. Passed by consensus.

Sharon notes cheques from First Credit Union have still not been received. She will contact them tomorrow to address the problem.

6. Old Business

6.1. AGM Wrap-Up

David notes annual report form (with backup copy for our files) needs to be sent to Registrar, along with the special resolutions on Rules 157, 158 and 159.

Suggestions for consideration:

- Consider better venue, with more space and better air circulation for next AGM
- Figure out ways to reduce paper costs (Note: some will be alleviated by using email notification/communication)
- Archive auditory recording of minutes of AGM
- Develop clear policy guidelines around Skookum's relationship with local business, since this is an issue that continues to surface and stimulates considerable discussion among members.
- Ensure AGM minutes are concise, since must be read out at next AGM.

6.2. Oil Expeller Wrap Up

Skookum now owns a communal oil expeller, for which a sincere "Thank you!" goes to Nola.

Sharon and David will sort out the brokerage fee.

The sale of the oil expellers resulted in about \$20 extra for SFPC.

6.3. Circulating the Rules

These have been passed on to Jonathan.

David and Jan. will work on the completion of the orientation package for incoming board members.

6.4. Secretary's Manual

David and Jan. will refine it and send it round to board members for feedback.

7. New Business

7.1. Special General Meeting (July 13, 2010)

David will put out a reminder re the special general meeting. He notes those at the AGM received verbal notification, and mailed notification has been sent to all other members. Share certificates were not included in the package but will be available at the Unitarian Hall.

7.2. Proposal to invite members to attend board meetings

Suggest members could sign up to attend board meetings, with limit of 1 person per meeting, with prior notification.

Goals include: 1) ensuring an open and transparent board, 2) encourage members to be active and involved.

David introduced a resolution that the board provide a mechanism whereby a member is able to attend board meetings, with prior notification to the board. Passed by consensus.

7.3. Consensus workshop with Rin

David will talk to Rin re what's possible and, if she's interested, Rin will be invited to a board meeting to discuss what she could offer to assist us.

7.4. Accounting related to the purchase of the Cider Press

Discussed options re payment and how this could best be tracked in the accounts.

David to give Sharon an invoice (which is the equivalent of an IOU) and he will be reimbursed as the funding becomes available (at SFPC's discretion).

Note that the Rules state 30% of funds must be maintained as reserve funds.

7.5. Sustainability Stakeholders

After some discussion, board agreed to table this until it can be determined what the benefits would be.

8. Recurring Business

8.1. Projects

8.1.1. Skookum Gleaners

Ann Trousdell, Aaron Dovauo and Mischa Brooks-Thoma attended meeting this a.m. and are keen to get involved.

Need to clarify which role Anne M. wishes/is able to take and how we can support her in this. David will contact Anne to see where she stands re her role.

Forms for pickers and donors will be available at the July 13 presentation. (Mischa volunteered to take on some of the work of creating these. David will assist her.)

A mailbox drop off information slip is in the process of being designed and is seen as an effective way to increase the amount of fruit gleaned.

Harry Burton will arrive in Powell River on July 13 on the 3 p.m. ferry and needs to be at the Unitarian Hall by 6:30. He will be billeted at the Burnikells.

David will continue to try connecting with Bill Price, the local apple grader, whom Harry would like to be present at his presentation.

The apple press has one coat of finish and will be ready for display at the presentation.

David has submitted an article about the presentation to the Peak which will be published (hopefully) this week. He also has an interview scheduled at SUN FM. Posters have been distributed all over town.

8.2. Fundraising

Discussed proposal to Career Link, requesting funding for equipment. David noted needs to focus on potential for local job creation and community support and development. Jan. agreed to write something up and will send it out for feedback.

City's grant-in-aid deadline is August 15. Julie and Jan. will work on this.

Regional district grant in aide has no deadline but we need to move on this as well.

The board agrees it is clear we need a fundraising committee.

8.3. Publicity

Discussion re ways to keep the momentum going

Agreed general get together of membership 4 times a year, around the time of the equinox would be a worthwhile goal.

Need to solicit ideas from the membership as to what they are interested in. There is clearly an overlap between social/workshop/fundraising.

Some ideas suggested by board include mushroom picking/growing; consensus decision making (with Rin); learning more about what's possible with coops (BC Coop Association has speakers re this); potlucks; information presentations; tool maintenance with Heinz; sharing of skills by Skookum members; a combo of any of the above, either with just Skookum members, open to the public or in conjunction with other like-minded groups.

The board agrees it is clear we need a Publicity committee.

8.4. Acceptance of new member's applications

David introduced a resolution that the board accept the membership applications of Fran and Simon Cudworth; Ryan Barfoot & Karin Westland; Daphne Wilson. Passed by consensus. Welcome to SFPC, all of you!

9. Other business/round table

The board agreed some light refreshments will be provided at Tuesday's presentation. Julie and Jan. will coordinate this. The board agreed we would request donations for refreshments.

10. Next Meeting

All agreed that for now we will meet biweekly, on Monday evening, continuing with the potluck format. Next meeting will be Monday, July 19, 2010 at David and Giovanni's house.