

Tasks and commitments arising from Skookum board meeting of August 31, 2010

Task/commitment	Who	When
Follow-up on getting a credit card through First Credit Union	Sharon	September 27
Share certificates and receipts updated and filed at Kingfisher Books, with email notification to members the certificates are available there.	David	open
Explain Paypal system to Sharon	David	open
Email reminder re date and goals of special meeting September 12	David	ASAP
Review rules	Nola	open
Sort out what's involved in apple cider pressing at Fall Fair	Jan.	ASAP
Assist with the cider pressing at the Fall Fair	Sharon	Sept. 24-25
Work on rewriting apple cider press rules of use and conduct	Sharon/Jan.	ASAP
Pull together rewrite of apple cider press rules of use and conduct and email to Board for consideration/feedback	Giovanni	ASAP when rewrites received.
Re-send email re Community Info and Reg. Fair/ check with Anne & Bear Aware re possibility of sharing table	David	September 27
Email reminder re member's contributions to Haiku contest prize basket	Giovanni	ASAP
Email to membership re possible Seedling Exchange project	Sharon	September 27
Email to membership brainstorming a possible celebratory event Oct. 23	Giovanni	September 27
Compile a brief report on the canning lid project for the record	Giovanni	open
Send out an general email inviting members to brainstorm ideas for a celebratory event Oct. 22 or 23.	Giovanni	open

Tasks and commitments brought forward from previous board meeting(s)

Task/commitment	Who	When
Send out Survey Monkey to determine winner of Haiku contest	Giovanni	Wk of Sep. 20
Fill out and file PRRD grant-in-aid form with Regional District	David and ?	On hold to Nov.
Check with Bill Price re his interest in doing a workshop	Jonathan	Open
Further exploration of options re purchase of Falcon Ladders	Jonathan	Open

Resolutions brought forward at the Skookum board meeting of August 31, 2010

Resolution	Proponent	Outcome
That the minutes be accepted as revised	David	Passed.
That the minutes of the AGM be accepted as presented	David	Passed
That we accept the expense of \$68.76 to CMG Printing	David	Passed.
That the Board accept the Treasurer's report of July 5, 2010.	David	Passed.
That the Association accepts the membership application from Jennifer Blampin	David	Passed.

Skookum Food Provisioners' Cooperative

Minutes of the board meeting of August 31, 2010

Present

- Jan. Burnikell
- Sharon Deane
- David Parkinson
- Giovanni Spezzacatena

Not present

- Nola Poirier
- Julie Thorne
- Jonathan van Wiltenburg

Guest Member

- Theresa Vautour

1. Agenda

Item 9.4: Add - acceptance of new members: Jennifer Blampin

Item 9.1.5: Add - canning project

Item 4.1. Add - acceptance of AGM minutes.

Agenda accepted as revised.

2. Guest Presentation:

Theresa notes she felt there were good ideas/knowledge generated at the first information meeting and is wondering how the momentum will be maintained. She feels there is lots of expertise/experience worth sharing and therefore decided to touch base personally to get a feel for what is happening, particularly regarding use of the cider press and canning, etc. She wonders how to make the gleaning process clearer in the email communication (eg. emails to pickers saying the job is done.) A discussion ensued of how the pickers are chosen, what projects are currently in progress, and the challenges of making projects happen, particularly in sharing the workload in an equitable way.

3. Minutes of Previous meeting (accept or revise and accept)

5.2. Revise to: David gave invoice to Sharon and it's now on file.

8.3. Delete: Welcome to SFPC, everyone.

David presented a resolution that the minutes be accepted as revised. Passed by consensus.

3.1. Acceptance of AGM minutes

David presented a resolution to accept the minutes of the AGM as presented. Passed by consensus.

4. Correspondence

From First Credit Union: Information pamphlet about application for a business credit card through the Credit Union, which would be useful for on-line ordering in instances not covered through PayPal. Sharon will follow up.

5. Treasurer's Report

Sharon submitted a report current to August 31, 2010. Current balance is \$1185.86. Since we now have \$860 in shares, \$250 is the required minimum balance on hand.

Sharon notes cider press expenses should appear under outstanding expenses.

Sharon submitted a \$68.76 bill from CMG Printing for printing fees. David introduced a resolution to accept this expense. Passed by consensus.

David introduced a resolution to accept the Treasurer's report. Passed by consensus.

David will bring the share certificates up to date and will deliver them to Kingfisher Books, notifying members by email that the certificates can be picked up there along with relevant receipts. Certificates and receipts will be mailed out only to those unable to pick them up.

6. Old Business

6.1. Review of Tasks and Commitments from Previous Meeting

Completed as noted.

6.2. AGM Wrap-up

David notes that due to increases in fees and government policy pertaining to CSCs, another \$120 was owed for the Annual Report filing fee (\$50) and the 2 special resolutions (\$70). He has expressed his concern to the BCCA, noting the corresponding fees for a society are \$25 for the Annual Report and \$50 for a special resolution and has requested they explore the possibility of different fees for CSCs than for for-profit cooperatives.

6.3. PayPal Status

PayPal is now fully functional and David will show Sharon how to use it. Note that PayPal gives good versatility for accepting donations, making on line payments, etc. since payments can be made directly from the account at First Credit Union. PayPal can be customized to suit our needs.

Sharon cautions that b/c there are no receipts involved and no signing required, caution needs to be taken re who has access, and transactions must be minuted precisely.

6.4. Skookum Credit Card Update

Refer to Treasurer's Report.

6.5. Date for Special Policy Session

September 12 seems to work for everyone except possibly Jonathan. David will send out an email reminder to all Board members, requesting feedback re what we want to do and how. Suggested time 9 AM to noon.

If more than one board member can't make this meeting, a new date will be chosen.

6.6. Circulating the Rules

Nola has them now. Once she has reported back, the cycle will be complete.

6.7. Pressing Apples at the Fall Fair

Jan. will check with Amy Sharp re how Manzanita ran their apple cider press. She will formulate a list of tasks/procedures required to make this project a success. She will also contact Val Wigton to determine what is required in obtaining a booth. Sharon has volunteered to help with the project at the Fall Fair.

7. New Business

7.1. Room Rental at VIU

VIU now charges \$15 for the evening. Since a form needs to be filled out only when we need a room, no action is required at this time.

7.2. Purchasing a dehydrator

On hold till next year. Need a well-defined money-making project to support the cost of such a purchase. Could include this in funding application to the Regional District.

7.3. Cider Press rules of use and conduct

Discussed ensued what needs to be in place immediately. David introduced a resolution proposing the following interim rules:

The press be made available to members only at a flat rate of \$20/day; that there be a \$50 refundable deposit to take it off site; and that all users sign a waiver before using it. Passed by consensus.

Jan. and Sharon will rework the current draft and Giovanni then do a rewrite and submit it by email to the Board for consideration.

7.4. Community Information and Registration Fair

David will resend the email and check with Anne Michaels and Bear Aware re potential to share a table at this event on Thursday September 9.

8. Recurring Business

8.1. Projects

8.1.1. Skookum Gleaners

There have been 18 picks to date. It is apparent that we need more advertising and increased pre and post monitoring. Need to develop ideas for next year re selling products, student employment grants, etc.

No meeting scheduled at this time.

Haiku: the contest is in progress. Giovanni will remind members that donations for the gift basket are welcome, and thanking those who have already contributed.

8.1.2. Rancho Vignola bulk food ordering

Tabled to next meeting

8.1.3. Seedling Exchange

Sharon will put out a message to members to assess interest in the project including possibility of a registry. She will circulate a draft email to the Board for feedback before sending it out.

8.1.4. Update on canning lid project

This has potential to be a good fundraiser but requires support and involvement from members. A surplus of \$25 extra from the project went to SFPC.

Giovanni will compile a brief summary of this project for the record.

8.1.5. Group Canning with Will and Nicole

Scheduled for Sept. 19 at the Four Square Church and will focus on canning tomatoes. Some discussion about how to select participants and other factors. David is organizing this pilot project together with Will and Nicole and will keep members informed.

8.2. Fundraising

8.2.1. Regional District Application

Table to November. David suggests we consider talking to regional staff first since the process application is somewhat unclear.

8.2.2. Co-op Week Event Team

Co-op week is October 17-23. Giovanni will brainstorm via email with the membership for a celebratory event, with Oct 22 or 23 as possible dates.

8.2.3. Publicity

Tabled to next meeting

8.2.4. Acceptance of new member's applications

David introduced a resolution that the board accept the membership application of Jennifer Blampin. Passed by consensus.

9. Other business/round table

None.

10. Next Meeting

September 27, 2010 at David and Giovanni's house.