

Tasks and commitments arising from Skookum board meeting of December 7, 2010

	Task/commitment	Who	When
***	Share certificates and receipts updated and filed at Kingfisher Books, with email notification to members the certificates are available there	David	open
***	Explain PayPal system to Sharon	David	open
**	Go to the First Credit Union with two pieces of identification in order to confirm signing authority on our account	Jonathan, Julie, Nola	ASAP
**	Produce a final report for the tomato-canning project	David	Next meeting
**	Produce a final reckoning of the Skookum Gleaners project, including amounts picked, where charitable shares went to, etc.	David	Next meeting
*	Follow up on our application to the City of Powell River's Grants-in-Aid funds	David	Ongoing
*	Discuss mission statements by email	Board	Next meeting
	Final version of project proposal form	David	Next meeting
	Discuss feasibility of utilizing the Job Creation Program in a shared format	Jan, David	Next meeting
	Continue to monitor YMCA site re potential funding opportunities	David, Giovanni	Ongoing
	Find out if First Credit Union is interested in participating in any of the activities involving Carol Murray's visit	Giovanni	Next meeting
	Look into possible involvement in the Powell River Film Festival	Nola	Next meeting
	Talk with Transition Town re their potential interest in partnering with Skookum to create boulevard lasagna gardens	Nola	Next meeting
	Meet with Wendy Devlin to discuss potential bulk seed buying project	David, Julie	Next meeting
	Contact Carol Sigvaldasson re her possible interest in participating in the bread-making project	Sharon	Next meeting

Resolutions brought forward at the Skookum board meeting of December 7, 2010

Resolution	Proponent	Outcome
That the minutes of the previous board meeting of November 9, 2010 be accepted as presented.	David	Passed.
That the agenda be accepted as amended, with the addition of items 5.1 (“Nola’s idea”) and 5.2 (“Bulk seed-buying”).	David	Passed.
That the board accept the Treasurer’s Report as presented.	Nola	Passed.
That the board accept the membership application of Megan Graham.	David	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of December 7, 2010

Present

- Jan. Burnikell
- Sharon Deane
- David Parkinson
- Nola Poirier
- Giovanni Spezzacatena
- Julie Thorne
- Jonathan van Wiltenburg

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of previous meeting (accept or revise & accept)

David introduced a resolution that the minutes of the previous meeting of November 9, 2010 be accepted as presented. Passed by consensus.

1.3. Review of tasks/commitments from previous meeting

The board briefly ran through the list of tasks and commitments from the minutes of the previous board meeting of Nov. 9, 2010. Results as noted on page one.

Jan. has signed in at the Credit Union.

David reports he has been in contact with Carol Murray and plans are being finalized.

David has discussed the possibility of utilizing the summer student program with Lynn Adamson.

The Skookum Gleaners team had their year-end meeting.

1.4. Agenda (accept or revise & accept)

Items 5.1 ("Nola's idea") and 5.2 ("Bulk seed-buying") were added to the agenda. David introduced a resolution that the agenda be accepted as amended with the addition of these items. Passed by consensus.

1.5. Guest member presentation (if applicable)

There was no guest member present.

2. Correspondence

None for discussion.

3. Treasurer's report

Sharon presented the Treasurer's report as of Dec. 7, 2010. The Association's current balance stands at \$1035.43. Nola introduced a resolution to accept the report as presented. Passed by consensus.

4. Business arising from previous minutes

4.1. Mission statement

After some discussion, the board agreed to the following provisional mission statement:

“Uniting our members and the community in building and sustaining a healthy regional food system.”

Julie will put this up as a Google document. Each board member will critique it and it will be finalized after further discussion at the next meeting.

4.2. Project proposal form

Jonathan suggested the cash-flow aspect of a project could be conveyed through a simple diagram or explanation of how it works. The board agreed that it's never too early for the proponent of a Skookum project to be thinking about how money will flow through the project, pay one or more coordinators, and benefit the community and the cooperative.

Jonathan also suggested that the section about how a project fulfills Skookum's purposes might be incorporated into a box with the notion that its parts be filled out as applicable in the appropriate section so that an applicant would not have to refer back to a separate section, as is now the case. The board agreed that this suggestion was worth incorporating into the final version.

The form will be printable or able to be sent via email. David will work on a final version for the next meeting.

4.3. Summer students and other employment programs

David met with Lyn Adamson and reports the following:

- **Summer employment grant:** pays the entire cost of hiring a summer student (a grade 12 grad going to university or a returning university student). We don't have a long history of employment or any paid administrative staff so would need to partner with another organization and 'borrow' the student for a day or two. The CRC would be the most likely.
- **Wage Subsidy Program:** Half of the wages would be paid through the grant; we'd have to pay the other half.
- **Youth Wage Subsidy:** terms of employment: must be less than 6 months duration and the youth must be 30 years old or less.
- **Job Creation Program:** prefer a ratio of 1 supervisor to 3 employees. All are paid through the program but would need a large program to keep 3 people busy. Things can be prorated: i.e. 1 worker and a supervisor paid for 1/3 time.

After some discussion, it was agreed that sharing a summer student would work best for us. Second choice would be a shared arrangement under the Job Creation Program.

Next steps:

- Jan. agreed she would talk to Gary about the workings of a shared Job Creation program and David will talk to Lyn Adamson;
- David and Giovanni will continue to monitor the YMCA site for news of new grants.

4.4. Visit from Carol Murray in February

David reported on his discussions with Carol. Her visit will be aligned with the February Kale Force meeting (February 9), which is also a potluck dinner. Giovanni agreed to approach the First Credit Union re their possible interest in being involved in this event. We may organize a lunch meeting with Carol and ourselves. David will connect with her to confirm the date. She will billet with David and Giovanni.

4.5. Skookum & Film Festival

Nola reports it is not yet positive that we will be involved because the line-up has not yet been confirmed. If it happens, it may be possible to offer a short talk in conjunction with the film offered, as well as have a display table. Details are to be finalized soon and Nola will keep us informed.

5. New business

5.1. Nola's idea

Caroline Herriot on her "Zero Mile Diet" has a profile of a project we could perhaps utilize. Nola suggests we could partner with Transition Town to create lasagna gardens along boulevards since city bylaws prohibit the planting of fruit trees. It would be a way to provide free food for the community. The board agreed Nola should pursue this idea further and report back.

5.2. Bulk seed-buying

Julie and David will meet with Wendy Devlin in January to pursue the possibility of buying seed in bulk.

6. Recurring business

6.1. Projects

6.1.1. Skookum Gleaners

A meeting was held on Nov. 24, 2010, the minutes of which have been posted. Ideas were discussed on how to enhance awareness, participation and publicity. Rough stats indicate there were a total of 31 picks with between 800-1000 kg of fruit picked. The CRC, Salvation Army, PRACL, Seventh Day Adventist and the Babies Open New Doors (BOND) Program were all beneficiaries.

6.1.2. Tomato canning bash: final report

Tabled to next meeting.

6.1.3. Bread-making

Ongoing. Sharon will continue with this and will also contact Carol Sigvaldasson re her possible involvement.

6.1.4. Fruit trees

Jonathan has set up a spreadsheet to start the process. Options for varieties are low at this time so it's a project for 2011. Apples and pears are available. Shipping needs to be figured out but the project is viable.

6.2. Fundraising

David will check in January with the City of Powell River about our Grants-in-Aid application. We need to identify the purpose of that application by March 2011.

In a discussion of possible ideas, the following were noted:

- Edible Garden Tours: It is feasible for Skookum to take over the organization and administration of this event. We could strive to make it more "foodie" focused, start the process rolling in the New Year and make the involvement of co-op members a priority. It could conclude with a feast featuring local food prepared by local chefs.
- Our own "Feast of Fields", showcasing certain products and featuring local chefs.
- Identify a long-term fundraising project.

6.3. Acceptance of new members' applications

David introduced a resolution that the board accept the membership application of Megan Graham. Passed by consensus.

7. Other business

No other business.

8. Next meeting

Since the first Tuesday falls immediately after the long weekend, we will meet at 6:00 PM on January 11, 2011 at David and Giovanni's house.