

Tasks and commitments arising from Skookum board meeting of March 8, 2011

	Task/commitment	Who	When
*****	Share certificates and receipts updated and filed at Kingfisher Books, with email notification to members the certificates are available there	David	open
*****	Follow up on our application to the City of Powell River's Grants-in-Aid funds	David	open
**	Explore creation of more efficient accounting system for projects such as canning, etc., with a bookkeeper	David	Ongoing
**	Contact Harry Burton re his interest in doing a grafting workshop in Powell River	David	Ongoing
*	Talk to Aaron Mazurek re possibility of distributing bookmark fliers pertaining to Skookum Gleaners through local real estate agents	Jan.	Ongoing
*	Speak to Ron Berezan re his possible interest in the potato patch project	David	ongoing
	Procure thank-you gifts and cards for Fran and Jacqueline	Jonathan	a.s.a.p.
	Read up on the rules pertaining to elections at the AGM	All board members	April 5/11
	Consult with Carol Murray re the best way to implement staggered terms of office	David	April 5/11
	Work out the logistics of organizing the bulk food-buying project.	David/Jonathan	April/11
	Prepare a handout adding the bulk food buying project to the list of member benefits, for distribution at Seedy Saturday	David	March 12/11
	Advertise for someone interested in taking on the potato patch project, at Seedy Saturday and on the website	David	March 12/11 and ongoing

Resolutions brought forward at the Skookum board meeting of March 8, 2011

Resolution	Proponent	Outcome
That the minutes of the previous board meeting of February 1, 2011 be accepted as circulated.	David	Passed.
That the agenda be accepted as amended, with the addition of item 5.4 ("PSA for CJMP") and 6.1.4 ("Mushroom Workshop").	David	Passed.
That the Association authorize a cheque for \$50 to be used to buy a thank you gift for Jacqueline and Fran.	Julie	Passed.
That the Treasurer's report be accepted as presented.	David	Passed.
That the treasurer be authorized to give Nola \$250 seed money for the mushroom project.	David	Passed.
That we accept the membership applications of Susan Canning and Roger Thorn (joint membership) and Adam and Jen Cramb (joint membership)	David	Passed

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of March 8, 2011

Present

- Sharon Deane
- David Parkinson
- Nola Poirier
- Giovanni Spezzacatena
- Julie Thorne
- Jonathan van Wiltenburg

Regrets

- Jan. Burnikell

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of previous meeting (accept or revise & accept)

David resolved that the minutes of the previous board meeting of January 11, 2011 be accepted as circulated. Passed by consensus.

1.3. Review of tasks/commitments from previous meeting

The board briefly ran through the list of tasks and commitments from the minutes of the previous board meeting of Feb. 1, 2011. Results as noted on front page.

1.4. Agenda (accept or revise & accept)

Item 5.4. ("PSA on CJMP") and item 6.1.4. ("Mushroom Workshop") were added to the agenda. David resolved that the agenda be accepted as amended with the addition of these items. Passed by consensus.

1.5. Guest member presentation (if applicable)

There was no guest member present.

2. Correspondence

None.

3. Treasurer's report

Sharon presented the treasurer's report, noting \$33.33 was collected in donations at the Carol Murray presentation. David suggested fundraising at such event could be handled more effectively, with one person designated to take responsibility. Giovanni notes we have not yet received an invoice for the posters. Julie resolved the Association approve the expenditure of \$50 to buy thank you gifts for Jacqueline and Fran, who donated their time to prepare the wonderful food. Passed by consensus. Jonathan will take care of the matter.

It was noted our fiscal year end is March 31, 2011.

David resolved that the Treasurer's report be accepted as presented. Passed by consensus.

4. Business arising from previous minutes

4.1. Summer Employment

David has discussed the possibility of sharing a summer student to work on the Gleaner's Project, with Liz Lane of the CRC. Since the CRC is no longer open on Fridays, she is very receptive to the possibility of sharing up to day of student time with the Gleaners. We have an agreement in principle although a job description will need to be further refined at the upcoming Gleaner's meeting.

Jonathan notes the Post Office is willing to deliver small Gleaner flyers in conjunction with Bear Aware, as long as the focus is on postal carrier safety.

5. New business

5.1. Preparing for the AGM

AGM will be called in June. David and Sharon must step out of their current offices. We need to think about potential candidates and encourage people to consider taking on these roles. Nola suggests asking people if they prefer one or two year terms, which might make recruitment more successful. Julie suggests we devote extra time to this issue at the next board meeting, referring to the rules to guide us. The rules are on line and David will highlight the relevant sections. David will also consult with Carol re how the staggering of terms of office can be done effectively.

At the AGM, a Chair and a Treasurer's report are required. We must also prepare for elections.

The Secretary's manual has a comprehensive list re what must be done to prepare for the AGM.

5.2. Seedy Saturday Preparations

We will share a table with the Food Security Project, in which capacity David will be there all day. David and Giovanni will update the display board. We will advertise various aspects of Gleaners (for both tree owners and pickers) as well as information regarding the co-op, including upcoming projects. David will prepare a small information sheet. Some oat seeds will be packaged up and labeled with the co-op name.

5.3. Making our records publicly available

David has brought the relevant records to Kingfisher Books, our official office. There are 3 categories of legal accessibility as defined in our rules: those available to the general public, those available only to current members and/or former directors, and those to which only current directors may have access (i.e. minutes of board meetings). However, since we already publish the formal minutes on-line, the written materials will also be available to all members. To date, we have not encountered a situation in which minutes cannot be made generally available. David suggests we consider this a topic for policy discussion at a future date.

5.4. PSA for CJMP

Giovanni states we have the opportunity to do public service announcements for free (b/c we are a non-profit group), working with the production team at CJMP (or at David and Giovanni's house, since they also have the technology). It would be a 30 second spot and requires someone to take the initiative. We could do a greater variety of ads if we created our own, which would be useful in advertising our events.

6. Recurring business

6.1. Projects

6.1.1. Skookum Gleaners

The Skookum Gleaners team will meet again some time after Seedy Saturday. Nola notes the feedback she has received suggests there are too many people on a pick, coordinating with a second person makes things more complicated, and there often isn't enough product to make it worthwhile. The project would benefit from a coordinator who could access quantity initially, as well as provide on-going "supervision" and follow-up. Jonathon suggests investing in 8 - 10 foot picking ladders would be worthwhile and make picking more efficient. Training people in fruit picking may also be useful. A Gleaner's "code of ethics", sent out/handed to pickers may be helpful.

6.1.2. Bulk Food Buying

David has submitted the project proposal. Since this is a board-generated project, he can act as the board liaison. The board agreed David could advertise this at Seedy Saturday as one Skookum's current projects and as one of the numerous benefits of membership. He will include information about the bulk food-buying project on the information sheet.

Jonathan will help David with the logistics of this project, with the aim to have it up and running by April. The goal is to deliver good prices and good service.

6.1.3. Potato Patch Project

Julie states there is no suitable property available at present. After some discussion, the board agreed that if this project is to go ahead, finding an enthusiastic person/group to spearhead it is the first priority. Nola suggests finding appropriate property might be a good task for the summer student.

We will advertise on the website and at Seedy Saturday to recruit someone who might be interested in taking this on.

A seed potato table may be available at next year's Seedy Saturday.

6.1.4. Mushroom Workshop

Nola reports the workshop will happen April 10, with closing date for registration of March 26 to allow time to order spores. She will send out instructions to all participants. The workshop is open to the public though members will be charged less. It was agreed that 5% of the total after-costs income will go to Skookum and 5% to Nola as coordinator. Nola will have a flyer at Seedy Saturday and for general handing out. Jonathan, Jenna and David have offered to help with the project. People can pay through PayPal or at Kingfisher Books. David resolved the Board approve \$250 in seed money to Nola to cover her expenses. Passed by consensus.

6.2. Fund Raising

6.2.1. Stonyfield Yogurt Profit for the Planet contest.

David notes that while there is no money available at this time, there may be in future, so it's a site worth watching.

6.3. Acceptance of new members

David resolved we accept the membership applications of Susan Canning and Roger Thorn, and Adam and Jen Cramb (both joint memberships). Passed by consensus.

7. Other business

None.

8. Next meeting

6:00 PM, Tuesday, April 5, 2011 at David and Giovanni's house.