

Tasks and commitments arising from Skookum board meeting of August 2, 2011

	Task/commitment	Who	When
***	Provide information re plans for Bookshelf to Giovanni so that he can post to membership re expressions of interest in organizing Bookshelf	Sharon	Aug 2/11
**	Explore the possibility of acquiring a credit card for Skookum through First Credit Union, to facilitate bulk food buying.	Jonathan	Aug 2/11
**	Narrate the prepared PSA for Skookum on CJMP community radio.	Giovanni	Aug 2/11
	Bring the display board and man the SFPC information table from 11:30 to 2 pm during the Edible Garden tour	Jacqueline	Aug 7/11
	Contact Anne Michaels to coordinate the information table and man it from 2-4 pm.	Jan	Aug 7/11
*	Find out what kind of assistance Wendy might need with bookkeeping	David	ASAP
	Convert ledger to spread sheet and resubmit financial report for July at September meeting	David	Sept. 6/11
	Provide Laura with background information preparatory to Sept 15 th governance workshop.	Pete and David	Sept 15/11
	Contact Cathy McLean re status of Fall Fair	David	Sept 6/11
	Discuss possibility of purchasing horse apples for fall fair cider pressing with Bernie (if the fall fair happens)	Jonathan	Sept. 6/11
	Draw up an outline for a simple "how to organize a workshop" manual for member use.	Jan	Sept 6/11
	Discuss membership engagement with Laura and determine how she wishes to get involved in this area	Pete (and possibly David)	Sept. 6/11

Resolutions brought forward at the Skookum board meeting of August 2, 2011

Resolution	Proponent	Outcome
That the minutes of the previous board meeting of July 12, 2011 be accepted as circulated.	Pete	Passed.
The AGM minutes be accepted as presented with the addition of attendance figures to be provided by David.	Pete	Passed

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of August 2, 2011

Present

- Jan Burnikell
- Jacqueline Huddleston
- David Parkinson
- Giovanni Spezzacatena
- Pete Tebbutt
- Jonathan van Wiltenburg

Regrets

- Sharon Deane

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of previous meeting (accept or revise & accept)

Pete resolved that the minutes of the previous board meeting of July 12, 2011 be accepted as presented, with minor editorial revisions. Passed by consensus.

1.3. Review of tasks/commitments from previous meeting

The board briefly ran through the list of tasks and commitments from the minutes of the previous board meeting of July 12, 2011. Results as noted on front page.

1.4. Agenda (accept or revise & accept)

Added to agenda: item 6.4. ("Membership engagement").

1.5. Guest member presentation (if applicable)

Jenna participated in the meeting as a guest but did not make a specific presentation.

2. Correspondence

2.1. Grants in aid application

Outgoing: A letter to Mr. Douglas at City Hall re our 2010 grants in aid application.

3. Treasurer's report

David notes he is working out a new record-keeping format but because it is not yet finalized he has submitted a provisional financial report for this month. He will be converting the ledger to a spreadsheet and will resubmit a report for July along with the August report at the September meeting. Agreed to by the board.

4. Business arising from previous minutes

4.1. Edible Garden Tour

Anne Michaels will be setting up a table at 11:30 a.m. at the Gaskell's garden on Nootka, featuring the Gleaners work. She suggests we coordinate with her at that location. Jacqueline will bring the

display board and cover the 11:30 to 2:00 shift. Jan will contact Anne about these arrangements and take the 2:00 to 4:00 shift. Pete will have some SFPC and Gleaners information available at his garden in Lund.

4.2. Finalize governance workshop with Laura Berezan

The board will meet with Laura for an hour (pro bono) on Sept. 15, location to be determined. Pete and David will meet with Laura prior to this to give her necessary background information.

4.3. Final approval of AGM minutes

Pete resolved that the board accept the AGM minutes with the addition of attendance figures to be provided by David. Passed by consensus.

4.4. Fall Fair Update

There are reports Cathy McLean will run the Fall Fair. It was agreed that if it happens and we participate, we should focus on increasing public awareness about the cooperative. The suggestion was made to operate the cider press using horse apples, perhaps from Bernie, which Jonathan will discuss with him in September if needed. David will contact Cathy re the actual status of the Fall Fair.

It was suggested we do another apple cider pressing in October at the CRC since this was very successful last year.

5. New business

None.

6. Recurring Business

6.1. Projects

6.1.1. Skookum Gleaners

Giovanni reports that a new pickers' list has been developed through the survey tool, to which 40 people responded. Anne and Julie have agreed to manage the picker coordination. Some areas of the Gleaners project for future consideration include procurement of equipment, possible participation fees, and utilizing team leaders in the various geographic locations. There have been few picks so far this year and it is unclear how these are being assigned.

Jacqueline and Mark H. distributed Gleaners flyers around their neighborhood in Wildwood to properties that may be potential picks.

Areas of discussion included 1) whether the Gleaners Project really fits the SFPC mandate (i.e. how does it benefit members and the cooperative?) and 2) how do we address the question of equity re picks in areas north and south of town?

6.1.2. Bulk Food Buying Project

There has been no communication with Wendy recently. It appears the orders will be placed through Melissa at Sunshine Organics since this seems to be financially advantageous at this time but the details are not yet available. It is understood we will develop our own list of products and prices, which will be presented to members on line.

David notes Julie and Jon are interested in selling potatoes and kale through the bulk food buying project.

It is noted that the members@skookum.ca general list is generating some interest in that vendors are offering some produce for sale.

6.1.3. Calendar Project

Giovanni states the project is progressing but the formatting is taking longer than expected, though the calendar will be available for sale at the Fall Fair.

6.1.4. Preservation Workshops

Susan Canning has expressed interest in running a canning workshop. Jacqueline would like to do a dehydrating workshop and will explore how to make this happen. A fermenting workshop would also be of interest.

David notes the crucial need is for people to be willing to take on the actual organizing of such workshops, including organizing a space, setting fees, figuring costs etc. Discussion ensued re the need for a basic manual outlining the 'how to' of workshop organizing, including resources and locations to contact. Jan volunteered to develop a basic outline for a simple manual as a starting point in its development. Further discussion tabled until next meeting.

6.2. Fundraising

6.2.1. Update on Grants-in-Aid

David will drop the letter for Mr. Douglas off tomorrow at City Hall. He will resubmit our request for a grant in aid for 2011, altering the dates and adding any relevant updates.

The suggestion was made that we explore the possibility of funding from First Credit Union. This was tabled for now since a fundraising committee, which we do not have as yet, could better deal with such efforts. Pete noted the idea of bartering/swapping without the complications of cash has distinct appeal but it was agreed that the time spent on administration etc. does require some compensation.

6.3. Acceptance of new members

None.

6.4. Membership engagement

It was agreed membership engagement remains crucial and a challenge for which the board needs to assume leadership with a focus on pulling in member participation. Ideas discussed include: food focused get-togethers, perhaps quarterly; other activities which bring members together socially while also providing opportunities for learning, sharing, etc. around food related issues.

Pete will discuss this matter with Laura, who has expressed interest in enhancing member engagement. David notes he is potentially interested in being part of such a meeting.

7. Other business

None.

8. Next meeting

6:00 PM, Tuesday, September 6, 2011 at David and Giovanni's house.