

Tasks and commitments arising from Skookum board meeting of February 7, 2012

	Task/commitment	Who	When
****	Work through the old minutes and other documentation and collate project specific information into user manual format	Jan	Mar. 6, 2012
****	Compile a manual of generic information outlining specific board policies relevant to all projects	Jan & David	Mar. 6, 2012
****	Reformat apple cider press waiver form and refine information sheet.	David	Mar. 6, 2012
*	Add a feedback form for workshop participants to the blog site	Giovanni/David	Mar. 6, 2012
*	Determine the loan policy to be implemented for the community library	Sharon/Melissa L.	Mar. 6, 2012
	Follow up with the BC Co-operative Association about the youth project for the International Year of the Co-operative	David	Mar. 6, 2012
	Send email to the board to see if anyone is interested in helping get the Event-Planning Team off to a start	David	ASAP

Resolutions brought forward at the Skookum board meeting of February 7, 2012

Resolution	Proponent	Outcome
That the minutes of the previous board meeting of January 3, 2012 be accepted as circulated.	Jonathan	Passed.
That the Association reimburse Jacqueline in the amount of \$129.15 for her expenses related to the members' social, Julie Thorne in the amount of \$21.88 for refreshments, and \$65.00 to the Powell River United Church for use of Trinity Hall.	David	Passed.
That we accept the membership applications of Edward & Miruh Sanderson (joint) and Lana Zral.	David	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of February 7, 2012

Present

- Jacqueline Huddleston
- David Parkinson
- Giovanni Spezzacatena
- Jonathan van Wiltenburg

Absent

- Jan Burnikell
- Sharon Deane
- Pete Tebbutt

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of previous meeting (accept or revise & accept)

Jonathan resolved that the minutes of the previous board meeting of January 3, 2012 be accepted as presented. The resolution was accepted by consensus.

1.3. Review of tasks/commitments from previous meeting

The list of tasks and commitments from the minutes of the previous board meeting of January 3, 2012 was reviewed, with the results indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried over.

1.4. Agenda (accept or revise & accept)

The agenda was accepted as circulated.

1.5. Guest member presentation (if applicable)

Gayle Morton was present as a guest member, but had no formal presentation to make.

2. Correspondence

David mentioned that the BC Co-operative Association contacted the Association by email to seek our involvement in a youth project for the International Year of the Co-operative. David will follow up and report back.

3. Treasurer's report

David presented the Treasurer's Report for January 2012. There were nine new memberships in January and one late payment for cider press rental. Jacqueline submitted \$27.00 as the Skookum share from the dehydrator workshop. And David received a payment of \$113.90 as the coordinator's share of the Rancho Vignola order.

The board discussed the cider press and whether the Association was able to finish paying it off. The board agreed that it would be good to get that liability off the books and tabled the conversation to the next board meeting.

David also mentioned that he spoke with Tara Chernoff from First Credit Union recently and she let him know that the Credit Union had a cheque in the amount of \$2000 for Ron Berezan's and Erin Innes'

permaculture course. This cheque was payable to the Association and we were to pass the money straight along to Ron. The board expressed its wish that this process had been made more transparent and felt that the Association needed better policy for situations like this in future.

David brought forward a resolution to reimburse Jacqueline in the amount of \$129.15 for her expenses related to the members' social, including the gift basket for Alison Taplay; Julie Thorne in the amount of \$21.88 for refreshments; and \$65.00 to the Powell River United Church for use of Trinity Hall. The resolution was passed by consensus.

David also noted that the members' social brought in \$28 in donations.

4. Business arising from previous minutes

4.1. Membership social

The board discussed the first ever members' social. There were over 40 people present and the event was considered successful. There was a lot of food, largely desserts and a few salads and appetizers. The board noted that Jonathan donated squash and cheese, and Jacqueline donated eggs and chanterelles for the entrées.

David reported on his wrapup meeting with Alison Taplay, who facilitated the event. Alison is willing to do facilitation in future and is also interested in being part of an Event Planning Team. Giovanni received a message in Facebook from Stacy Fitzgerald, who is interested in fundraising, and Gayle Morton is also interested in event-planning. The board discussed the possibility of having one fundraising event per year.

Jacqueline is willing to prepare food for future events, and will be sure to ask for more donations and assistance.

The board had a more general conversation about how similar events might be organized in future. Not a great deal came out of the breakout conversations (community orchard, composting), but this might change in future events. The board agreed that four such events per year would be a good goal.

5. New business

5.1. Powell River Film Festival

Skookum is presenting the film "To Make A Farm" at the Powell River Film Festival on Saturday February 18 at 12:45 PM. Pete has indicated that he is willing to help out and speak to the audience. The board will organize amongst themselves to get the display board and publicity materials to the event.

5.2. Project Team

David reported on his upcoming meeting with Leslie Forrester, a new member who is interested in being on the Project Team. He will be meeting with her on Wednesday February 8 to talk about how a team can take on some of the project management oversight to relieve the board of the need to manage all of this at board meetings.

5.3. Event-Planning Team

As mentioned under item 4.1 above, Alison Taplay, Gayle Morton, and Stacy Fitzgerald have expressed their interest in forming an Event-Planning Team to plan the four member events each year, one of which will be the Annual General Meeting and another might be a public fundraising event. If the Association stays on a three-month schedule starting from the members' social, there would be an event in January, one in April (AGM), one in July (picnic), and another in October (harvest feast and/or fundraiser).

The board agreed that it might not be necessary to appoint a formal board liaison to this team, but that there ought to be mechanisms in place to manage planning and implementation: budgeting, reporting to the board, etc.

David will send email to the board to see if any absent directors are interested in helping get the Event-Planning Team off to a start by bringing the first members together. Jacqueline indicated that she might be willing to take this on.

6. Recurring business

6.1. Projects

6.1.1. Abundant Pantry Bulk Buying Club (APBBC)

David reported that the pilot order is coming up soon (ordering deadline is Sunday February 12). The website is up and running, although more work is needed to make it more user-friendly. David will be helping Wendy on the first pickup day.

Assuming that the first order goes well, there will be another order in March, since the plan is to have an order in each odd-numbered month (Jan., Mar., May, July, Sep., & Nov.).

6.1.2. Bulk seed-buying proposal

Gianni reported that progress has been slow but steady in orders coming in for the bulk purchase of seeds from Eternal Seed. The order deadline is coming up on February 14.

6.1.3. Community orchard proposal

David reported that he is proceeding cautiously and will talk with the church whose property he is considering using for the orchard.

6.2. Fundraising

The board discussed the idea of having a public fundraising event, possibly in October. The board hopes that the Event Planning Team will take this on.

David reported that Alison Taplay suggested that Skookum work to develop a stronger relationship with First Credit Union. David has passed this suggestion along to Pete and will work with Pete as needed to set up a meeting with the CEO of First Credit Union once Pete is back in Powell River.

During the ensuing discussion about the Association's public visibility, Jacqueline suggested that the board develop a short and sweet statement of what Skookum stands for, so that we can communicate more easily with the general public.

6.3. Membership engagement

This item was tabled.

6.4. Acceptance of new members' applications

6.4.1. Accepted by email

On January 23, 2012, the following members' applications were accepted by email resolution:

- Nansi McKay & Nancy Tyler (joint);
- Tony Cordi;
- Leslie Forrester;
- Kelli Gallagher;
- Coco Hess;
- John Phillips; and
- Aaron Mazurek & Simona Taronna (joint).

6.4.2. To accept at this meeting

David brought forward a resolution that the Association accept the following membership applications:

- Edward & Miruh Sanderson (joint); and
- Lana Zral.

The resolution was passed by consensus.

7. Other business

Jonathan suggested that the board discuss the Annual General Meeting. The board agreed that the Trinity Hall at the United Church is probably the best location for a general meeting, especially now that the Association has over 100 members.

The board discussed whether or not a Friday evening would be a good time to get a large number of members out to a general meeting. They tentatively agreed on Friday April 27 as a date for the AGM, and agreed to finalize this date at the next board meeting.

8. Next meeting

6:00 PM, March 6, 2012, at David and Giovanni's house.