

Tasks and commitments arising from Skookum board meeting of June 6, 2012

	Task/commitment	Who	When
*	Present proposed policy for partnership for board consideration and approval at next board meeting as agenda item 1.6. ("Policy Review")	Pete	July, 2012 board meeting
*	Assist in developing an annual budget and related financial policy	Laura/David	July, 2012 board meeting
*	Help the event planning team develop their terms of reference	Laura	July, 2012 board meeting
	Email the minutes of the TAP advisory committee meeting to the Board for ratification once the meeting has been held	Pete	When possible
	Do a search re name availability	Laura	July, 2012 board meeting
	Communicate the decision to support the VIU/MCP community development project with a letter of intent and request further input regarding the content for the letter from Alison Taplay	Jan	By June 20, 2012
	Send out a contact list to board members	David	July, 2012 board meeting

Resolutions brought forward at the Skookum board meeting of June 6, 2012

Resolution	Proponent	Outcome
That the minutes of the previous board meeting of May 14, 2012 be accepted with minor editorial revisions and corrections as noted by David.	Pete	Passed
That the treasurer's report be accepted as circulated.	David	Passed
That we participate in the Powell River Dollar project as a non-profit, and apply to register. Passed by consensus	Pete/Laura	Passed

Skookum Food Provisioners' Cooperative

Minutes of the board meeting of June 6, 2012

Present

- Laura Berezan
- Rosemary Bjorknas
- Jan Burnikell
- Jacqueline Huddleston
- David Parkinson
- Giovanni Spezzacatena
- Pete Tebbutt

Guest Member

- Kevin Wilson

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of previous meeting (accept or revise & accept)

David presented a resolution that the minutes of the previous board meeting of May 14, 2012 be accepted with corrections as noted. The resolution was accepted by consensus.

1.3. Review of tasks/commitments from previous meeting

The list of tasks and commitments from the minutes of the previous board meeting of May 14, 2012 was reviewed, with the results indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried over.

1.4. Agenda (accept or revise & accept)

The agenda was accepted with the addition of item 4.3. ("Business cards") and item 7.1. ("Contact List for board members")

1.5. Guest member presentation

Kevin addressed the board on the subject of Powell River Dollars (PR\$). He explained this currency does not replace Canadian dollars but can be circulated as of equal value by local businesses, non-profits, and individuals. He explained that initially local businesses who support the concept will donate PR\$ to non-profit societies in an on-line account, and these groups can then use them in various ways, including to reward volunteers, pay honorariums, or "sell" them for equivalent Canadian dollars.

It was noted that SFPC is both a non-profit and a business and that we must be able to pay our Canadian dollar expenses, such as those involved with TAP, which currently has a very small profit margin. Kevin stated the PR\$ could be used on a project-by-project basis, noting each business is free to establish the amount of PR\$ they are willing to issue or utilize (could range from 10% to whatever percentage works). He emphasized the SFPC could use the currency in any way it likes and if too many PR\$ are donated, the surplus can be passed on. It was noted that PR\$'s would work well for renting the apple cider press and paying coordinators who are willing to accept the currency.

After some discussion it was agreed the board's rationale for accepting/not accepting PR\$ would be explained to the membership.

Pete proposed the resolution, amended by Laura, that we participate in the Powell River Dollar project as a non-profit, and apply to register. Passed by consensus.

1.6. Policy Review

Tabled to next meeting.

2. Correspondence

A bank statement was received from First Credit Union.

3. Treasurer's report

Signing authority has been transferred. Signatures from Laura, David and Pete are required.

Laura presented a treasurer's report for May 2012, highlighting the following:

- Current bank balance: \$1783.29
- Reserve account: \$612.23
- Deposited: \$2121.56
- Expenses: \$2012.93
- Balance: \$8.63

Laura notes some changes will be made to the current spreadsheet. As well, a minor discrepancy in the reporting periods in the first year accounting needs to be tidied up.

David resolved the treasurer's report for May 2012 be accepted as presented. Accepted by consensus.

3.1. Acceptance of new members

No new membership applications received.

3.2. Business arising from previous minutes

3.3. BC Casa follow-up

This was a very successful event, with 38 people attending. After expenses, \$32 was raised through donations. Coffee sold well. Pete has given his contact information to Steve of B.C. Casa, indicating our interest in being a distributor for the product. It is not yet clear if TAP can be involved in this, but a new coffee shop opening soon and is very interested in roasting the beans.

In principle, the board supports local distribution of the coffee but how that will materialize remains to be determined.

3.4. SunCoast Grown

Pete reports that the final version to be put out for consideration is completed, with the title, "SunCoast Grown", to be capitalized. He notes he invited the TAP Advisory team to remain involved, which they are willing to do, although Wendy indicates she does not wish to be the coordinator.

Laura reports that registering the trademark could cost up to \$10,000. The trademark can be used without being registered. Since the logo is Giovanni's design, he can copyright it for about \$50. It may be beneficial to have some control over the trademark to prevent it being used without adherence to the guidelines.

Laura will do a trademark availability search as a first step to determining if it is possible to use the logo.

Possible partnering with the Farmer's Institute and P.R. SALSA, as well as PRREDS, will be explored. The goal is also to involve the lower Sunshine Coast. Kevin notes that early connections will enhance the usefulness of the concept, and buy-in. Board members also connected to these organizations will begin this discussion at their next meetings.

3.5. Business Cards

Giovanni presented several versions for the board's consideration. The cards are useful in promoting the organization and are a convenient way to direct people to the website.

Black on buff is the cheapest way to print the cards, which will be half size.

In discussion, directors concurred it would be useful to create associations and connections, which could be noted on the back of the card.

Giovanni will create some designs incorporating the suggestions arising out the discussion and will email them to board members for feedback.

4. New business

4.1. Proposal for retail co-op store

One member responded to the proposal submitted by Mark Huddleston, who is willing to explore this potential project, including responsibility for submitting funding proposals. Jacqueline will inform Mark that this topic will be discussed further at the June 17 long-term strategic planning meeting.

4.2. Discussion of "Table Scraps"

Of particular interest is the submission from Coco Hess regarding the possibility of developing a Skookum Almanac, which would also feature stories from local elders and be formatted into a calendar.

Kevin suggests local organizations such as Skookum and Transition Town Powell River could work together very effectively on projects of mutual interest. The second Wednesday in August was suggested as a possible date.

This discussion is tabled to the June 17 meeting for further discussion.

4.3. VIU/MCP community development project

Jan presented the request for monetary and written support for this project as received from Alison Taplay. After some discussion, the board agreed to support it with a letter of support, noting the co-op is not in a position to offer financial support at this time. Jan will communicate this decision to Alison and request further input regarding the content for the letter of intent.

4.4. Full Circle Farm

Pete presented an information update, noting this is a concept being worked on with the assistance of the Powell River Regional Economic Development Society (PRREDS) and the Powell River Farmers' Institute. The Powell River Society for the Advancement of Local Sustainable Agriculture (PR-SALSA), while organized as a separate non-profit, is essentially a committee of the Farmer's Institute.

Rosemary notes this is potentially a large-scale project, which is in ongoing development. PREDS has agreed to provide funding so that a business plan can be developed.

5. Recurring business

5.1. Team Reports

5.1.1. Project Team

David reports there has been no team meeting since the last board meeting.

Pete states he contacted Delia Becker two weeks ago. She indicated a willingness to take on the canning lid project and has done considerable preliminary work on it.

Patricia Wilkinson is working on the dehydrator project and expects to place an order this summer.

5.1.2. Event Planning Team

Jacqueline reports there was no meeting this month. The planning focus is on the Edible Garden Tour and how to involve members in taking on specific roles.

5.1.3. Abundant Pantry Bulk Food Buying project team

The planned meeting of the TAP advisory committee had to be rescheduled. Pete will email the minutes to the Board for ratification once this meeting has occurred.

David has developed some good ideas, which will allow for member input, about how to develop scoring criteria for including local products in TAP. Having clear guidelines will simplify the decision making as to which products to include.

5.2. Fundraising

Tabled for discussion at June 17 meeting.

6. Other business

6.1. Contact list for board members

David will send out the information required.

7. Next meeting

Long-term strategic planning meeting: Sunday, June 17, 2012, at David and Giovanni's - 6916 Invermere Court, from 10:00 AM to 1:00 PM.

Next Board meeting: TBD at the June 17 meeting.