

Tasks and commitments arising from Skookum board meeting of August 8, 2013

	Task/commitment	Who	When
****	Write a summary of key points made at special board meeting	Jan	Sep.12, 2013
**	Ask Melissa Leigh about the \$50 filing fee for the Annual Report	Laura	Sep.12, 2013
**	Ask Jacqueline if she is willing to be the chief wrangler for the Fall Fair cider-pressing	Laura	Sep.12, 2013
*	Contact Kathy Rothwell at Brooks Secondary School about possible course content on cooperatives	Laura	Sep.12, 2013
*	Format the cider press waiver	David	Sep.12, 2013
*	Research gas burner for cider press setup	Pete	Sep.12, 2013
*	Prepare a welcome package to be mailed out to new members	David	Sep.12, 2013
	Mail thank-you cards to Sharon Deane and Anne Parkinson	David	ASAP
	Follow up with Dan Dyble about a quote for liability insurance and directors' and officers' insurance	Laura	Sep.12, 2013
	Make a better sign for the cider press	Giovanni	Sep.12, 2013
	Send out a 'teaser' email to members to remind them of the Fall Fair cider-pressing event	David	ASAP
	Talk with the PR Voices group to see if they would be interested in co-sponsoring the film "Civilizing the Economy"	David	ASAP

Resolutions brought forward at the Skookum board meeting of August 8, 2013

Motion	Outcome
That the board accept the minutes of the board meetings of July 18, 2013 as circulated.	Passed.
That the board accept the Treasurer's Report as presented by Treasurer Laura Berezan.	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of August 8, 2013

Present

- Laura Berezan
- Rosemary Bjorknas
- Jan Burnikell
- David Parkinson
- Giovanni Spezzacatena

Absent

- Julia Downs
- Pete Tebbutt

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of board meeting of July 18, 2013 (accept or revise & accept)

There was a resolution to accept the minutes of the board meeting of July 18, 2013. The resolution passed by consensus.

1.3. Review of tasks/commitments from board meeting of July 18, 2013

The board reviewed the list of tasks and commitments from the minutes of the previous board meeting of July 18, 2013, with the results as indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried over.

1.4. Agenda (accept or revise & accept)

The board accepted the agenda as circulated. Agenda item 6.1 ("GMO letter") was added during the course of the meeting.

1.5. Guest member presentation

There was no guest member present.

1.6. Policy review

There was no policy review.

2. Correspondence

David reported that the catalogue and price list from The Sausage Maker arrived.

The board noted that it mailed three thank-you cards recently: to Jacqueline Huddleston and to Lyn Adamson & Kathie Mack for their help with the June 30 members' social; and one to Don Mitchinson to thank him for his contribution of \$140 from the group sale of fruit trees.

The board agreed to send out two more thank-you cards: to Sharon Deane and Anne Parkinson, to thank them both for taking the cider press to Aaron Mazurek's garden on the Edible Garden Tour. David volunteered to mail these.

3. Treasurer's report

Laura presented the Treasurer's Report as prepared by bookkeeper Melissa Leigh and reviewed expenses in the month of July 2013 against the budget. The Association's balance in the First Credit Union chequing account as of July 31, 2013 was \$2646.43, and it had a balance of \$1305.00 in Powell River Dollars. The balance in the First Credit Union savings account (the cash reserve mandated by the Cooperative Association Act) as of July 31, 2013 was \$828.65.

There was a question about whether the \$50 fee paid to the BC Registrar had passed through the Association's chequing account. Laura will ask Melissa Leigh about this.

A resolution came forward for the board to accept the Treasurer's Report as presented. The resolution passed.

The board discussed the question of whether or not it needed a policy concerning the disposition of the \$6.00 portion of each membership share and whether or not the Association should remove this amount from the cash reserve upon a member's withdrawal from membership. The board decided not to take steps, but noted that a policy might be needed in the future.

4. Business arising from previous minutes

4.1. Quotes for insurance (liability and directors' & officers' coverage)

Laura reported that, despite numerous efforts, she has been unable to get a reply from The Co-Operators for a quote for liability insurance and directors' and officers' insurance. David mentioned that Dan Dyle knew someone who got a quote for the Yacht Club. Laura volunteered to follow up with Dan.

4.2. Waiver for use of cider press

Jan reported that she completed the edits to the cider press waiver and has had feedback from one member already that it is easier to read and understand. David will format it so it is ready for use.

4.3. Board manual

This item was tabled.

4.4. Defining Diversity: Creating Community course at Vancouver Island University

David reported that he had an email exchange with Alison Taplay and is waiting for more information on the course before sending out an invitation to members to participate. He will continue to monitor this and will send out an invitation in September for the first offering of the course in October.

4.5. Edible Garden Tour wrap-up

David reported that generally the Edible Garden Tour was a success. Sharon Deane and Anne Parkinson had the cider press at Aaron Mazurek's garden on the tour and handed out many membership application forms and answered questions about Skookum and the cider press.

Giovanni volunteered to make a better sign for the cider press on occasions when it is on display.

5. Recurring business

5.1. Events & member engagement

5.1.1. Fall Fair

Laura volunteered to contact Jacqueline to see if she is willing to lead the effort to press cider at the Fall Fair in September. David volunteered to send out a 'teaser' email to members to remind them of this event, begin to recruit volunteers, and ask for contributions of apples.

5.1.2. Member engagement event: Visiting speaker

Laura and the board discussed setting up an event in the fall and decided that the board would try to present the film "Civilizing the Economy" about Bologna, Italy and the cooperative movement there. David volunteered to talk with the PR Voices group to see if they would be interested in co-sponsoring this event.

5.2. Membership

5.2.1. New member: Heather Anderson

David reported that with the addition of new member Heather Anderson, membership currently stands at 138 memberships and 187 members. He will wait until September to send out the welcome packets by mail for all new members who have not yet received their share certificates.

5.3. Projects

5.3.1. The Abundant Pantry

Laura reported that Barry Bookout & Wendy Pelton continue to try to resolve the bug in the Abundant Pantry software which messes up the invoices when there is a discrepancy between the invoiced goods and the actual goods received.

Barry has said that he expects to migrate the software to the new server at Netfirms, at which point the rest of the site can be moved to Netfirms and the old server closed down.

5.3.1.1. BC CASA (Cafe Justicia)

Laura reported that BC CASA shipped more than the Association ordered on the last Abundant Pantry order, and Jacqueline also had to recalculate shipping, which changed the final prices. Nonetheless, members were happy to be able to order Cafe Justicia locally.

5.3.2. Tattler lids

Giovanni reported that he continues to sell Tattler lids. The board noted that it can sell the remainder at the Fall Fair, if need be.

5.3.3. Sausage Maker

David reported that it is too late for an order now, but that the Association might very well want to organize a bulk order next spring or summer of items from The Sausage Maker's catalogue. As the Association is an official distributor, it will pay wholesale prices and the margin between the wholesale prices and the retail prices (which the Association may not undercut) is large enough that an order might act as a good fundraiser while still providing members with good prices, as they would save on shipping costs.

5.3.4. Cover crop seeds

Giovanni reported that he has not sold a lot of cover crop seeds. Again, the Association can sell the remainder at the Fall Fair, if need be.

5.3.5. Group dehydrating

David reported no progress on this.

5.4. Fundraising

5.4.1. Cider press repairs and related equipment

No update, except that Pete will look into the cost of a new gas burner as part of the cider press kit.

6. New business

6.1. GMO letter

The board discussed the recent letter that member Jean Mackenzie sent to MP John Weston, and his reply. They agreed that in principle advocating against the use of genetically-modified organisms in food crops falls within the Association's purposes, and that the board would support any member-driven action on this issue.

David volunteered to relay this to the membership and encourage members to organize around this issue, possibly partnering with other organizations such as the Farmers' Institute, the Powell River Society for the Advancement of Local Sustainable Agriculture (PR-SALSA), and others.

7. Next meeting

The next meeting is to be held on the second Thursday of September: September 12, at 6:00 PM at Giovanni's & David's house at 6916 Invermere Court.