

## Tasks and commitments arising from Skookum board meeting of September 12, 2013

|       | Task/commitment  | Who      | When          |
|-------|--|----------|---------------|
| ***** | Write a summary of key points made at special board meeting  | Jan      | Oct. 10, 2013 |
| ***   | Ask Melissa Leigh about the \$50 filing fee for the Annual Report  | Laura    | Oct. 10, 2013 |
| **    | Contact Kathy Rothwell at Brooks Secondary School about possible course content on cooperatives                      | Laura    | Oct. 10, 2013 |
| **    | Format the cider press waiver  | David    | Oct. 10, 2013 |
| *     | Follow up with Dan Dyble about a quote for liability insurance and directors' and officers' insurance                | Laura    | Oct. 10, 2013 |
|       | Report on membership dues in the BCCA and purchase of additional membership shares                                   | Laura    | Oct. 10, 2013 |
|       | Find venue for Oct. 17 event   | Giovanni | ASAP          |
|       | Follow up with Tom Shandel about dinner when he arrives in Powell River and accommodation                            | Giovanni | ASAP          |
|       | Contact Clare MacPherson and Scotty DeVries to see if they are able to make the necessary repairs to the cider press | David    | ASAP          |

## Resolutions brought forward at the Skookum board meeting of September 12, 2013

| Motion   | Outcome |
|--|---------|
| That the board accept the minutes of the board meetings of August 8, 2013 as circulated. | Passed. |
| That the board accept the Treasurer's Report as presented by Treasurer Laura Berezan.    | Passed. |



**Skookum Food Provisioners' Cooperative**  
**Minutes of the board meeting of September 12, 2013**

**Present**

- Jan Burnikell
- Julia Downs
- David Parkinson
- Giovanni Spezzacatena
- Pete Tebbutt

**Absent**

- Laura Berezan
- Rosemary Bjorknas

**1. Opening business**

**1.1. Board member sign in**

All board members present signed the attendance sheet.

**1.2. Minutes of board meeting of August 8, 2013 (accept or revise & accept)**

There was a resolution to accept the minutes of the board meeting of August 8, 2013. The resolution passed by consensus.

**1.3. Review of tasks/commitments from board meeting of August 8, 2013**

The board reviewed the list of tasks and commitments from the minutes of the previous board meeting of August 8, 2013, with the results as indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried over.

**1.4. Agenda (accept or revise & accept)**

The board accepted the agenda as circulated.

**1.5. Guest member presentation**

There was no guest member present.

**1.6. Policy review**

There was no policy review.

**2. Correspondence**

David reported that the only piece of formal correspondence of note was the invoice from the BC Cooperative Association for renewal of Skookum's membership dues and membership share top-up.

**3. Treasurer's report**

As Laura was absent, there was no Treasurer's report.

**3.1. BCCA fees**

Laura received the invoice from the BC Cooperative Association requesting payment of Skookum's membership dues and a top-up of membership shares. Laura will report on this at the next board meeting.

#### **4. Business arising from previous minutes**

##### **4.1. Quotes for insurance (liability and directors' & officers' coverage)**

Tabled. Laura to report on this at the next board meeting.

##### **4.2. Board manual**

Tabled.

##### **4.3. Connection with Brooks Secondary School**

Tabled. Laura to report on this at the next board meeting.

#### **5. Recurring business**

##### **5.1. Acknowledgments & gratitude**

###### **5.1.1. Donations of equipment**

David sent out thank-you cards to members Annabelle Tully-Barr and Anne Parkinson for their respective gifts of stainless steel bowls for the cider press kit and a canopy.

##### **5.2. Events & member engagement**

###### **5.2.1. Sep. 21 & 22: Fall Fair**

The board went through the list of equipment needed for the cider-pressing event and allocated chores and duties.

David will continue to try to collect equipment and apples as needed.

###### **5.2.2. October 17: Film and visiting speaker**

Giovanni led a discussion of the event scheduled for October 17. Tom Shandel will screen some of his recent films, including his documentary short "Civilizing the Economy", and will discuss his experiences in Italy's Emilia-Romagna region, his role as director at Cowichan Co-operative Connections, as well as his film work, including his co-producer role on the feature documentary The Corporation.

The venue for the event is to be determined; probably either the Evergreen Theatre in the Recreation Complex or the Cranberry Seniors' Centre. Giovanni will resolve this as soon as possible.

The Association will cover Tom's transportation costs as well as an honorarium of \$150. First Credit Union has agreed to subsidize the expenses to the amount of \$700.

Giovanni will follow up with Tom about dinner when he arrives in Powell River and about his accommodation needs.

##### **5.3. Membership**

###### **5.3.1. New members**

Since the August board meeting, two new members have joined the Association: Kathy Johnston and Mark Sloan. This brings the total number of memberships to 141 and the number of members to 189.

## **5.4. Projects**

### **5.4.1. The Abundant Pantry & Cafe Justicia**

The September pickup day being the date of this meeting, and Laura being absent, there was no report on the most current order. Something went amiss with the order of Cafe Justicia from BC CASA, so there was no coffee available in this order cycle.

The next meeting of the Advisory Team will be on September 26.

### **5.4.2. Rancho Vignola**

David reported that the Rancho Vignola order is underway, with a due date for orders on Monday September 23 (the deadline to get orders to Rancho Vignola being Friday September 27). David will coordinate and expected that everything will run as in past orders.

### **5.4.3. Tattler lids**

Giovanni will try to sell more Tattler lids at the Fall Fair. There are quite a lot remaining to be sold.

### **5.4.4. Cover crop seeds**

Giovanni reported that all of the cover crop seeds have been sold.

### **5.4.5. Group dehydrating**

David reported that he was too busy with other things to organize any group dehydrating this summer.

### **5.4.6. Cider press rentals**

Jan reported that the press has been rented four times so far this season.

## **5.5. Fundraising**

### **5.5.1. Cider press repairs and related equipment**

Jan reported that the cider press came back from a recent rental missing the slatted pieces that go under the bucket and allow the cider to flow out the bottom, as well as one of the round wooden plungers.

David will contact members Clare MacPherson and Scotty DeVries to see if they are able to make the necessary repairs.

## **6. New business**

There was no new business.

## **7. Next meeting: Thursday October 10, 2013 at 6:00 PM (6916 Invermere Ct.)**