

Tasks and commitments arising from Skookum board meeting of October 10, 2013

	Task/commitment	Who	When
*****	Write a summary of key points made at special board meeting	Jan	Nov. 14, 2013
****	Ask Melissa Leigh about the \$50 filing fee for the Annual Report	Laura	Nov. 14, 2013
***	Contact Kathy Rothwell at Brooks Secondary School about possible course content on cooperatives	Laura	Nov. 14, 2013
***	Format the cider press waiver	David	Nov. 14, 2013
**	Follow up with Dan Dyble about a quote for liability insurance and directors' and officers' insurance	Laura	Nov. 14, 2013
	Follow up with the BCCA to find out how many shares the Association holds and how many more it will need to purchase	Laura	Nov. 14, 2013
	Send thank-you cards to members who helped out with apples and labour for the cider-pressing event at the Fall Fair	David	ASAP
	Coordinate with Kevin Wilson of the Powell River Money Society to arrange for the 'rebate' in Powell River Dollars at the Tom Shandel event	David	ASAP
	Talk to Barry about when the software is ready to migrate to the new web hosting account at Netfirms	David	ASAP

Resolutions brought forward at the Skookum board meeting of October 10, 2013

Motion	Outcome
That the board accept the minutes of the board meetings of September 12, 2013 as circulated.	Passed.
That the board accept the Treasurer's Report as presented by Treasurer Laura Berezan.	Passed.

Skookum Food Provisioners' Cooperative
Minutes of the board meeting of October 10, 2013

Present

- Laura Berezan
- Jan Burnikell
- David Parkinson
- Giovanni Spezzacatena
- Pete Tebbutt

Absent

- Rosemary Bjorknas
- Julia Downs

1. Opening business

1.1. Board member sign in

All board members present signed the attendance sheet.

1.2. Minutes of board meeting of September 12, 2013 (accept or revise & accept)

There was a resolution to accept the minutes of the board meeting of September 12, 2013 as circulated. The resolution passed by consensus.

1.3. Review of tasks/commitments from board meeting of September 12, 2013

The board reviewed the list of tasks and commitments from the minutes of the previous board meeting of September 12, 2013, with the results as indicated in the table on the first page of these minutes, where the number of asterisks next to a task shows how many times this task has been carried over.

1.4. Agenda (accept or revise & accept)

The board accepted the agenda as circulated, with the addition of item 6.1 ("Gleaning").

1.5. Guest member presentation

There was no guest member present.

1.6. Policy review

There was no policy review.

2. Correspondence

David circulated an invitation from The Co-Operators Insurance for an upcoming event.

3. Treasurer's report

Laura presented the Treasurer's Report, noting no substantial change in the balance sheet since August. The Association's total assets stood at \$7751.94 as of September 30, 2013.

Laura then led the board through a discussion of the projected budget figures and the areas in which actual performance has not matched the budget. Generally, both expenses and income are at around 1/3 of the projected figures, lower than expected for this point which is about halfway through the fiscal year. There was a general discussion of the year so far, including a recognition of some one-time-only unanticipated expenses; e.g., legal fees for the opinion on the cider-press waiver.

There was a resolution to accept the Treasurer's Report. The resolution passed by consensus.

3.1. BCCA fees

The board discussed the share structure and prices for the Association's membership in the BC Co-operative Association (BCCA), and the general conclusion was that no one clearly understood how much the Association was paying for shares and how many shares it currently holds. In the interests of clarifying the situation to the board, Laura will follow up with the BCCA.

3.2. Remuneration for Giovanni & Jacqueline's expenses

Giovanni raised the question of remuneration for Jacqueline Huddleston's contribution to the upcoming Tom Shandel event. Jacqueline has contributed her labour voluntarily for previous events and at the Fall Fair, so there needs to be more clarity about whether the Association should be remunerating her, and if so how. There was a general consensus that the membership should recognize her outstanding contributions, whether as a gift, or as cash or Powell River Dollars.

Giovanni had also proposed that the Association remunerate him for organizing the Tom Shandel event. Since there were only five directors present, and David and Giovanni would have to recuse themselves from the conversation about remuneration, there would not be quorum for a resolution. Therefore, this conversation was tabled to the next board meeting.

4. Business arising from previous minutes

4.1. Ad in Waste Wise Guide

There was nothing much to say here: the Association paid \$50 for a small ad in the Waste Wise Guide for 2014.

4.2. Quotes for insurance (liability and directors' & officers' coverage)

Laura continues to try to find a quote from an insurance company. She has contacted Mike Cameron at Underwriters and is waiting for a response.

4.3. Board manual

This item was tabled, and Jan & Laura might restart work on this project in November.

4.4. Connection with Brooks Secondary School

No update on this item. Laura will continue to work on it.

4.5. Report from Fall Fair cider-pressing

The board discussed the cider-pressing at the Fall Fair. Although there were only enough apples for one day of pressing and sales, it was a good event nonetheless. The board considered that, if the Association does this again in 2014, it might have to take a different approach towards rounding up apples and volunteers.

5. Recurring business

5.1. Acknowledgments & gratitude

5.1.1. Fall Fair cider-pressing

After some discussion about the general advisability and appropriateness of sending thank-you cards, David committed to sending thank-you cards to some of the members who were the most involved with the cider-pressing.

5.2. Events & member engagement

5.2.1. October 17: Film and visiting speaker

The board discussed the logistics of the upcoming public event in collaboration with First Credit Union. All looked to be in order. David volunteered to coordinate with Kevin Wilson of the Powell River Money Society to arrange for the 'rebate' in Powell River Dollars of excess donations at the door, as was done successfully at the Mike Lewis in April 2013.

5.3. Membership

David reported no change in the number of members and memberships since the September board meeting: 193 and 143 respectively.

5.4. Projects

5.4.1. The Abundant Pantry & Cafe Justicia

David and Pete reported on the status of the Abundant Pantry project. There was nothing new to report, except that the Advisory Team is planning to put a survey out to members to investigate the reasons why more members are not making more use of the bulk-buying system.

David will also talk to Barry about when the software is ready to migrate to the new web hosting account at Netfirms.

5.4.2. Rancho Vignola

David reported that the total amount purchased from Rancho Vignola was \$5636.87, a significant increase over the 2012 order. The goods are expected to arrive sometime around late November.

5.4.3. Tattler lids

Giovanni reported that the Association sold some lids at the Fall Fair, but that many remain.

5.4.4. Cider press rentals

Jan reported that there have been five days of press rental in September and October.

5.5. Fundraising

5.5.1. Cider press repairs and related equipment

No update.

6. New business

6.1. Gleaning

Jan led a discussion about whether and how the Association could better mobilize its membership to pick more fruit in 2014. The board acknowledged that it would need to continue this conversation again in the spring and summer of 2014.

7. Next meeting: Thursday November 14, 2013 at 6:00 PM (6916 Invermere Ct.)