

Skookum Food Provisioners' Cooperative

Board meeting minutes - Tuesday August 16, 2016

Present: Jillian Amatt, Barbara Trottier, Alane Wilson (recorder), Dan Glover (chair)

Absent: Jessica Fischer, Debbie Joslin, Ioni Wais

1. Opening Business:

1.1 Board member sign in – the meeting started @7pm

1.2 Agenda – Corrected the agenda numbering and added: Item 5.3 Membership report

1.3 Minutes of July 19 board meeting – reviewed and accepted, with a correction made to the financials.

2. Correspondence – J. Amatt received the PST submission.

3. Treasurer's report – J. Amatt reported the following financials:

\$5076.94 in CU acct

\$1296.28 Savings acct

\$134.00 CN PayPal acct

\$19.12 US PayPal acct

\$178.00 PR dollars (cash)

\$524.00 PR dollars (acct)

J. Amatt noted that the \$300 paid to Jeremy for work on the software to replace the Abundant Pantry ordering software was in US dollars.

4. Business arising from previous minutes:

4.1 Gleaners' Program. The following email report from D. Parkinson, the current coordinator of the program, was received by Board members on August 15:

Just so you know where we're at with Skookum Gleaners this year:

- We're already up to 29 picks, the most since I don't know when;
- People are contacting me via phone, email, & Facebook with more potential picks;
- Despite having 60+ pickers on the email list, only a few people are putting in to pick each time around, and we've had to cancel two picks so far for lack of pickers;
- I anticipate having to waste/spend a lot of time responding to people needing their trees picked and telling them that we can't help them;
- As I told Jill, I will not be the sole person managing the Gleaners next summer. It's too much of an imposition on one person's time, and although I've had offers of help, I don't have the time to train people and redesign things in midstream. I'll finish out this season and then we need to SERIOUSLY rethink how this works. If anyone can think of ways of getting more keen pickers involved, please do.

This led to the following points being made:

- Skookum needs to look for funding to support the hiring of a part-time/contract coordinator for the Gleaners' Program as there is too much to do and that needs to be done for a volunteer to handle
- Places to consider for funding were suggested – Regional District (perhaps in conjunction with Let's Talk Trash/Bear Aware), the provincial Gaming grants –realizing that more research needs to be done as to places/organizations through which to seek funding.
- J. Amatt agreed to ask Jan Padgett to attend a future board meeting given her background in non-profits and raising funds.
- There was agreement that the current situation of too much fruit, high demand for the Gleaners' services and not enough capacity in the coop is stressful but also demonstrated a need for and interest in the program that will be crucial in seeking funding.

4.2 Review of Tasks & Commitments. Please see separate document following these minutes for details.

5. Recurring Business:

5.1 Abundant Pantry – Nothing new to report. Discussions about the future of EcoEssentials—a critical part of the Pantry for distribution—are ongoing, and as these are outside the purview of the SFPC, all we can do is wait and see.

5.3 Event Planning: J. Fischer will not be able to coordinate any events in the near future due to personal reasons. The events coming up—the Blackberry Festival and the Fall Fair—will be coordinated by J. Amatt. The Nassichuk session (planning winter gardens) will not go ahead.

5.3 Memberships – D. Parkinson reported the July numbers via email:

| | |
|------------------------------|-----|
| Number of memberships: | 230 |
| Number of members: | 320 |
| Number of joint memberships: | 90 |

Four new memberships, five new members since last month.

J. Amatt asked the Board to consider making membership payments only possible through PayPal or the printed form (Currently, some members are using a hybrid of this which results in odd bits of money being left at Kingfisher Books with inadequate documentation). The Board agreed unanimously that PayPal is a necessary option for people to pay when registering online and that if a new member decides to register online, then they are expected to pay via PayPal with no other options.

6. New Business:

6.1 Event Planning Role: tabled

6.2 Sunshine Music Fest booth: The Board agreed that we would not have a booth this year, capacity to staff it being one reason and also an uncertainty as to the benefits, given the audience.

6.3 Brochure: J. Amatt showed the Board the draft brochure. Comments were offered, and revisions will be made.

7. Next Meeting: September 6, 2016 @ J. Amatt's (6636 Cranberry St) NOTE: the meeting is being held earlier than usual due to the need to meet before the Fall Fair (September 17/18)

Meeting adjourned 8:40pm.

4.3 Review of Tasks/Commitments

DAN

- Talk to D. Parkinson and get the Board event calendar started
- Ask the TAP coordinator, W. Pelton, for a monthly report
- Talk to Kevin Wilson about a presentation in future. Carried forward
- Talk to staff informally at the PRRD about possible funding for the Gleaners' Program
- Invite a guest member to Board meetings

JILL

- re-write rental agreement for cider press – on hold until there is a permanent housing/loan arrangement. G. Burkinhill still willing to do for now.
- Coordinate Apple Drive and the storage of apples
- Receive new bags (Local Food Is Skookum!) and fabric backdrop for BBF booth
- Continue to investigate purchasing jars for cider

BARBARA

- Identify source for fruit basket purchase and order
- Make contact with Michelle Hodgkinson-Kristof (Canadian Tire owner) to ask about discounted purchase of jars

ALANE

- Revisit loan arrangement for cider press – Carried forward
- Clarify roles of membership director and Secretary – done, partially.
- Write records retention policy and find home for documents – carried forward
- Investigate how to change the need for a quorum of 10% of Membership at AGMs

DEBBIE – no report

JESSICA – no report

IONI – no report

ALL

Goals for the year – Find \$\$ for TAP and for speakers. Seek funding for the Gleaners' Program. Host a "Food Summit".